

Messiah Lutheran Church ELCA- Congregational Council Meeting
 Sunday, November 17, 2024 at 12:00 pm in Fellowship Hall

LEADERSHIP TEAM

Reporting Group	Leader	Council Liaison	Action	Notes
MINISTRY TEAMS				
Care	Illy Wood	Susan Hamilton		
Disciple	Mary Williamson	Michele Wilson		
Invite	Kate Spears	Davin Henrik		
Serve	Connie Cole	Jack Wilder		
Worship	Jane Mason	Jon Driskill		
SUPPORT TEAMS				
Badenhop	Mary Ellen Whitson	Becky Breeden		
Connect	Michele Wilson	Susan Hamilton		
Finance	Steve Hess	Michele Wilson		
Personnel	Michele Wilson	Davin Henrik		
Property	Jon Driskill	Michele Wilson		
SPECIAL GROUPS				
BAM (Disciple)	Don Lawhorn	Carolyn Lawhorn		
DJC (Serve)	L. Wilder, M. Driskill	Jack Wilder		
Fellowship (Invite)	C. Lawhorn, J. Mennel	Cristall Mount		
Policy (Support)	Mike Driskill	Angela Kronau		
Stewardship (Finance)	Michele Wilson	Becky Breeden		
WELCA (Disciple)	Anne Tinker	Cristall Mount		
STAFF				
Parish Nurse	Mary Sophia Hawks	n/a		
Interim Senior Pastor	Pastor Mark Cerniglia	n/a		
Director of Music	Mary Phillips	n/a		

AGENDA:

1. Call to Order: Angela/Michele
 Lunch by Cristall Mount
 Opening Devotion by Michele Wilson
2. Approval of October Minutes
3. Call Committee Update
4. Financial Update: Steve Hess

5. Approval of Proposed 2025 Spending Plan
6. Approval of Badenhop Fund 2025 Budget
7. Correspondences/Building Use
8. Monthly Reports
9. Approval of Advent mid-week offerings to Love Kitchen
10. Reminder of upcoming events: 11/24 Annual Meeting, pt.1
12/8 MELC 70th Anniversary
11. Other Business
12. Adjourn with Prayer

NEXT COUNCIL MEETING:

Sunday, December 15 at 3 pm at home of Carolyn Lawhorn Devotion: Angela Kronau

UPCOMING DATES:

Reports Due: Thursday, December 5

Executive Committee Meeting: Tuesday, December 10 at 6:30 pm via Zoom

Hi Council, please find attached the **October** and **YTD** Financials.

- **2024** Income and Spending plan **\$29,878** per month
- **October** General Fund **Income** was **\$5,177 below** plan.
 - General Fund income is **\$7,439 below** plan YTD. 2.5% off (giving is 3.6% off)
 - General Fund Income is **\$9,258 below** last year at this same time.
- **October** General Fund **Expenses** were \$3,793 below Plan.
 - General Fund Expenses are \$13,271 below plan YTD.
 - General Fund Expenses are \$9,631 below last year at this same time.
- **October** General Fund **Unrestricted Cash** reserves have decrease to **\$30,986**
 - This is **4.5 weeks'** worth of cash.
 - At this **Comfortable** level of unrestricted cash, I recommend General Fund spending at plan.
- **Other October** items to note:
 - In 10 months, Pastor Mark has spent **252%** of our Sr. Pastor Auto allowance.
 - In 10 months, Supply Clergy expense is at **174%** of annual plan.
 - We have 9K to 10K in Tree Service work to plan
 - We have Mold Remediation & Moisture issues to address in the Lower Level Ed Wing
 - We Have Exterior Painting to complete
 - We have Kitchen repairs to complete
 - We have received 30 of 42 expected pledges
 - Finance will use pledges, giving, income and expense history to prepare a 2025 income and spending plan between 11/6 and 11/13
 - Finance will send this to Council by 11/13 - We will present to Congregation 12/1

Please let me know if you have any questions regarding **October** and **YTD** financials.

Please make sure Purchase orders are being completed and approved ***before*** making purchases.

Kindest Regards,

Steve

MESSIAH LUTHERAN CHURCH
Monthly Summary for the Month of October 2024
Percent of Budget Year = 83.3%

Messiah Mission	Monthly Activity	YTD Activity	YTD 2023 Activity	2024 Full Year	
				Budget	% of Budget
Mission Contributions	\$ 24,700.62	\$ 291,341.31	\$ 300,598.54	\$ 358,531.00	81.3%
Mission Expenses					
Wider Church Mission Support	\$ 1,000.00	\$ 9,000.00	\$ 16,430.00	\$ 12,000.00	75.0%
Staff Expenses	\$ 10,463.95	\$ 118,187.08	\$ 144,588.04	\$ 153,302.00	77.1%
Leadership Support	\$ -	\$ 1,362.74	\$ 1,426.16	\$ 600.00	227.1%
Supplies and Other	\$ 1,192.22	\$ 13,083.48	\$ 17,156.77	\$ 16,049.00	81.5%
Facility Expenses	\$ 12,672.17	\$ 140,245.98	\$ 127,913.35	\$ 172,185.00	81.5%
Ministry Support	\$ 756.96	\$ 3,630.04	\$ 3,415.19	\$ 4,395.00	82.6%
Total Mission Expenses	\$ 26,085.30	\$ 285,509.32	\$ 310,929.51	\$ 358,531.00	79.6%
Balanced Budget Adjustment	\$ -	\$ (12,000.00)	\$ (12,000.00)	\$ (12,000.00)	
Impact on Available Unrestricted Cash	\$ (1,384.68)	\$ (6,168.01)	\$ (22,330.97)	\$ (12,000.00)	

OWLs Program	Monthly Activity	YTD Activity	YTD 2023 Activity	2024 Full Year	
				Budget	% of Budget
Contributions	\$ -	\$ 124,090.69	\$ 115,312.26	\$ 115,000.00	107.9%
Expenses	\$ 9,160.53	\$ 89,014.69	\$ 104,161.79	\$ 115,000.00	77.4%
Impact on Owls Program Fund	\$ (9,160.53)	\$ 35,076.00	\$ 11,150.47	\$ -	

Available Unrestricted Cash		Month Ending
		Total
Cash		
Operating Checking Account		\$ 131,821.06
Savings Account		\$ 40,272.02
Columbarium Savings Account		\$ 17,993.89
Total Cash		\$ 190,086.97
Designated Funds		
Badenhop Fund		\$ 75,497.25
Building Maintenance Fund		\$ 10,317.08
Memorial Gifts Balance		\$ 7,579.35
Columbarium Fund		\$ 17,993.89
Sharon Olson Fund		\$ 7,827.51
Other Designated Funds		\$ 32,430.85
Total Designated Funds (Incl. OWLS)		\$ 151,645.93
Liabilities, Prepaids, and Equity		\$ 7,455.07
Available Unrestricted Cash		\$ 30,985.97
Memo: Mena Eckerd Fund Balance		\$ 2,987.94

Messiah Evangelical Lutheran Church - Knoxville TN
Balance Sheet as of October 31, 2024

Tuesday, November 5, 2024

Page 1 of 1

Account #	Account Name	Beginning Balance	Previous Period Balance	Period Activity	YTD Balance
Assets					
1.100.100	Operating Checking Account	114,161.58	134,924.78	(3,103.72)	131,821.06
1.200.100	Designated Funds Savings Account	40,383.10	40,386.13	(114.11)	40,272.02
1.250.100	Columbarium Savings Account	17,677.28	17,993.74	0.15	17,993.89
1.400.100	Thrivent Limited Maturity Bond Account	4,589.13	3,283.65	(295.71)	2,987.94
1.500.100	Land	16,300.00	16,300.00	0.00	16,300.00
1.500.200	Building	2,613,778.56	2,613,778.56	0.00	2,613,778.56
1.500.300	Pews, Organ & Furnishings	187,748.66	187,748.66	0.00	187,748.66
1.600.100	Pre-Paid Expense	7,579.81	5,085.28	(456.73)	4,628.55
	Total Assets	\$3,002,218.12	\$3,019,500.80	(\$3,970.12)	\$3,015,530.68
Liabilities					
2.000.100	Accrued Liabilities	0.00	249.99	(83.33)	166.66
2.100.100	Mortgage Payable	484,297.67	439,909.63	(5,010.20)	434,899.43
2.600.100	Deferred Income	30,251.00	7,562.72	6,179.08	13,741.80
	Total Liabilities	\$514,548.67	\$447,722.34	\$1,085.55	\$448,807.89
Fund Balances					
3.100.100	Unrestricted Operating Fund Balance	37,153.98	32,370.65	(1,384.68)	30,985.97
3.200.100	Badenhop Fund Balance	48,635.64	83,711.64	(8,214.39)	75,497.25
3.300.100	Sharon Olson Fund Balance	7,696.77	7,827.51	0.00	7,827.51
3.305.100	Balanced Budget Fund Balance	0.00	3,000.00	(1,000.00)	2,000.00
3.509.100	AV Equipment Fund Balance	599.99	599.99	0.00	599.99
3.510.100	Altar Flowers Balance	81.97	56.20	0.00	56.20
3.513.200	Building Maintenance Fund Balance	2,708.55	10,117.08	200.00	10,317.08
3.514.100	Brothers at Messiah Balance	557.58	528.89	0.00	528.89
3.517.100	Children and Youth Faith Formation Balance	6,898.37	8,472.81	(974.46)	7,498.35
3.518.100	Come to the Water Balance	202.75	302.75	0.00	302.75
3.519.100	Columbarium Fund Balance	17,677.28	17,993.74	0.15	17,993.89
3.540.100	Creekmore Music Endowment Balance	9,483.32	10,624.28	(800.00)	9,824.28
3.550.100	ELCA Disaster Relief Balance	0.00	100.00	2,452.75	2,552.75
3.590.100	Feeding Ministries	604.14	604.14	0.00	604.14
3.620.100	Landscaping Balance	662.21	662.21	0.00	662.21
3.630.100	Library Balance	637.52	637.52	0.00	637.52
3.670.100	Memorial/Honorarium Gifts Balance	8,376.30	7,579.35	0.00	7,579.35
3.680.100	Mena Eckerd Endowment Fund Balance	3,589.13	3,283.65	(295.71)	2,987.94
3.710.100	Music Program Balance	316.75	316.75	0.00	316.75
3.715.100	One Year To Live Balance	1,621.00	1,621.00	0.00	1,621.00
3.716.100	Open Doors Balance	458.82	458.82	0.00	458.82
3.757.100	Serve Strategies Balance	1,656.80	1,656.80	0.00	1,656.80
3.780.100	Staff Gifts Balance	3,022.71	0.00	0.00	0.00
3.793.100	Summer Art Program Balance	1.65	1.65	0.00	1.65
3.812.100	VBS Registration Balance	267.47	0.00	0.00	0.00
3.837.100	WELCA Eggs for Carecuts Balance	677.58	781.82	(49.53)	732.29
3.855.100	Youth Room Renovations Balance	426.46	426.46	0.00	426.46
3.857.100	Youth Scholarships Balance	1,950.00	1,950.00	0.00	1,950.00
3.999.999	Equity & Fixed Assets Balance	2,331,704.71	2,376,092.75	5,010.20	2,381,102.95
	Total Fund Balances	\$2,487,669.45	\$2,571,778.46	(\$5,055.67)	\$2,566,722.79
	Total Liabilities and Fund Balances	\$3,002,218.12	\$3,019,500.80	(\$3,970.12)	\$3,015,530.68

Messiah Evangelical Lutheran Church - Knoxville TN
 Treasurer's Report as of October 2024

Tuesday, November 5, 2024

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
Income						
General Mission & Operating Contributions						
4.100.100	Unrestricted Offering	20,997.28	26,555.00	255,989.66	318,660.00	80
4.102.100	Badenhop Building Use	1,600.00	1,600.00	16,000.00	19,200.00	83
4.103.100	Loose Offering	413.00	292.00	3,175.43*	3,500.00	91
4.110.100	Interest and Dividends	0.34	0.00	3.37*	4.00	84
4.115.100	Coffee Hour Proceeds	45.00	38.00	545.85*	459.00	119
4.125.100	Building Usage Fee/Donation	645.00	349.00	4,940.00*	4,193.00	118
4.130.100	Miscellaneous	0.00	0.00	0.00	1.00	0
4.135.100	Thrivent Choice dollars	0.00	43.00	687.00*	514.00	134
4.140.100	Balance Budget	1,000.00	1,000.00	10,000.00	12,000.00	83
	Subtotal General Mission & Operating Contributions	\$24,700.62	\$29,877.00	\$291,341.31	\$358,531.00	81
OWLs Program Contributions						
4.200.100	Badenhop Fund Earnings	0.00	9,583.00	124,090.69*	115,000.00	108
4.210.100	OWLS Offerings	0.00	0.00	0.00	0.00	0
	Subtotal OWLs Contributions	\$0.00	\$9,583.00	\$124,090.69*	\$115,000.00	108
Designated Funds Contributions						
4.300.100	Sharon Olson Fund Income	0.00		5,800.00		
4.510.100	Altar Flowers Income	45.00		1,606.00		
4.513.200	Building Maintenance Fund Income	200.00		10,878.53		
4.514.100	BAM Income	0.00		86.00		
4.517.100	Children and Youth Faith Formation Income	0.00		3,400.00		
4.518.100	Come to the Water Inc	0.00		100.00		
4.519.100	Columbarium Inc	0.15		401.46		
4.521.100	CareCuts Income	0.00		797.00		
4.540.100	Creekmore Music Endowment Income	0.00		3,405.91		
4.550.100	ELCA Domestic Disaster Relief Income	2,552.75		2,753.75		
4.576.100	Hot Water Heater Fund Income	0.00		22,055.00		
4.591.100	Guatemalan Mission Income	0.00		278.00		
4.655.100	Lutheridge Camp Income	0.00		1,881.50		
4.670.100	Memorial/Honorarium Gifts Income	0.00		884.38		
4.680.100	Mena Eckerd Endowment Fund Income	(295.71)		2,998.81		
4.812.100	VBS Registration Income	0.00		2,310.79		
4.837.100	WELCA Eggs for CareCuts Income	20.38		498.80		
4.840.100	World Hunger Income	0.00		199.99		
	Subtotal Designated Funds Contributions	\$2,522.57		\$60,335.92		

Messiah Evangelical Lutheran Church - Knoxville TN
Treasurer's Report as of October 2024

Tuesday, November 5, 2024

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
Total Income		\$27,223.19	\$39,460.00	\$475,767.92	\$473,531.00	88
Expenses						
General Mission & Operating Expenses						
5.100.100	Synod Mission Support	1,000.00	1,000.00	10,000.00	12,000.00	83
5.100.110	UT Campus Ministry	0.00	0.00	0.00	0.00	0
5.100.120	ELCA World Hunger	0.00	0.00	0.00	0.00	0
5.100.130	Seminarian Support	0.00	0.00	(1,000.00)	0.00	0
	Subtotal Wider Church Mission Support	\$1,000.00	\$1,000.00	\$9,000.00	\$12,000.00	75
5.105.100	Sr. Pastor's Salary	4,000.00	4,000.00	38,000.00	48,000.00	79
5.105.200	Sr. Pastor's Housing	1,083.26	1,400.00	11,151.82	16,800.00	66
5.105.300	Sr. Pastor's Social Security	248.00	248.00	2,356.00	2,976.00	79
5.105.400	Sr. Pastor's Moving Expenses	0.00	0.00	934.89	0.00	0
	Subtotal Sr. Pastor's Compensation	\$5,331.26	\$5,648.00	\$52,442.71	\$67,776.00	76
5.110.100	Sr. Pastor's Pension	0.00	0.00	0.00	0.00	0
5.110.200	Sr. Pastor's LH&D Benefits	326.00	326.00	3,097.00	3,912.00	79
	Subtotal Sr. Pastor's Benefits	\$326.00	\$326.00	\$3,097.00	\$3,912.00	79
5.115.100	Sr. Pastor's Auto Expense	54.27	40.00	1,210.69*	480.00	252
5.115.200	Sr. Pastor's Book Allowance	0.00	42.00	0.00	500.00	0
5.115.300	Sr. Pastor's Continuing Education	0.00	83.00	1,000.00*	1,000.00	100
	Subtotal Sr. Pastor's Expenses	\$54.27	\$165.00	\$2,210.69*	\$1,980.00	112
5.140.100	Administrative Assistant Salary	1,571.26	3,132.00	25,139.44	37,582.00	67
5.140.200	Administrative Assistant Soc. Sec.	119.68	246.00	1,952.88	2,954.00	66
	Subtotal Administrative Assistant Compensation	\$1,690.94	\$3,378.00	\$27,092.32	\$40,536.00	67
5.140.240	Administrative Assistant Pension	94.28	189.00	1,508.41	2,263.00	67
5.140.250	Administrative Assistant Health Ins.	352.72	382.00	3,935.63*	4,587.00	86
	Subtotal Administrative Assistant Benefits	\$447.00	\$571.00	\$5,444.04	\$6,850.00	79
5.135.100	Director of Music Salary	2,428.68	2,429.00	24,286.80	29,144.00	83
5.135.200	Director of Music Soc. Sec.	185.80	186.00	1,892.89*	2,229.00	85
5.135.300	Director of Music Cont. Ed.	0.00	0.00	0.00	0.00	0
	Subtotal Director of Music	\$2,614.48	\$2,615.00	\$26,179.69*	\$31,373.00	83
5.150.100	Nursery Attendant Salary	0.00	0.00	0.00	0.00	0
5.150.200	Nursery Attendant Soc. Sec.	0.00	0.00	0.00	0.00	0
	Subtotal Nursery Attendant	\$0.00	\$0.00	\$0.00	\$0.00	0
5.155.100	Supply Clergy (Honorarium)	0.00	73.00	1,520.63*	875.00	174
5.155.200	Supply Organist (Honorarium)	0.00	0.00	200.00*	0.00	0

Messiah Evangelical Lutheran Church - Knoxville TN
 Treasurer's Report as of October 2024

Tuesday, November 5, 2024

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
	Subtotal Supply	\$0.00	\$73.00	\$1,720.63*	\$875.00	197
	Subtotal Staff	\$10,463.95	\$12,776.00	\$118,187.08	\$153,302.00	76
5.160.100	Synod Assembly	0.00	50.00	1,122.74*	600.00	187
5.160.200	Leadership Programs	0.00		240.00		
	Subtotal Leadership Support	\$0.00	\$50.00	\$1,362.74*	\$600.00	187
5.170.100	Office Equipment	590.28	517.00	5,853.28*	6,200.00	94
5.170.200	Computer Maintenance	50.00	129.00	656.25	1,552.00	42
5.170.250	Computer Hardware & Software	49.00	134.00	1,302.35	1,610.00	81
5.170.300	Office Supplies	197.90	150.00	913.42	1,800.00	51
5.170.400	Postage	0.00	25.00	68.00	300.00	23
5.170.600	Bank Charges/Service Fees	287.39	255.00	3,545.54*	3,065.00	116
5.170.650	Background Check Fees	0.00	21.00	0.00	250.00	0
5.170.700	Kitchen/Coffee Supplies	0.00	20.00	232.27*	240.00	97
5.170.800	Publications	0.00	0.00	0.00	0.00	0
5.170.900	Electronic Communications	17.65	86.00	512.37	1,032.00	50
	Subtotal Supplies and Other	\$1,192.22	\$1,337.00	\$13,083.48	\$16,049.00	82
5.175.100	Utilities	2,297.00	2,881.00	29,308.00*	34,573.00	85
5.175.200	Telephone	357.95	274.00	3,579.50*	3,293.00	109
5.175.300	Property - Repairs	0.00	1,342.00	12,188.06	16,100.00	76
5.175.400	Property/Liability Insurance	1,052.67	733.00	9,134.11*	8,793.00	104
5.175.500	Worker's Compensation Insurance	15.00	73.00	729.00	878.00	83
5.175.600	Building Maintenance - Contracts	615.94	890.00	3,604.00	10,674.00	34
5.175.610	Building Custodial	1,250.00	1,292.00	12,500.00	15,500.00	81
5.175.620	Mowing, Trimming & Landscaping	400.00	263.00	1,800.00	3,150.00	57
5.175.630	Trash Service	344.61	225.00	3,152.39*	2,700.00	117
5.175.650	Cleaning/Bathroom Supplies	0.00	37.00	860.92*	444.00	194
5.175.700	Mortgage Principal	5,010.20	4,818.00	49,398.24*	57,816.00	85
5.175.800	Mortgage Interest	1,328.80	1,522.00	13,991.76	18,264.00	77
	Subtotal Facility Expenses	\$12,672.17	\$14,350.00	\$140,245.98	\$172,185.00	81
	Subtotal Office and Facility	\$13,864.39	\$15,687.00	\$153,329.46	\$188,234.00	81
5.180.100	Disciple - Adult Faith Formation	0.00	13.00	13.91	150.00	9
5.180.150	Disciple - Children & Youth Faith Formation	186.09	19.00	452.79*	225.00	201
5.180.200	Care - Congregation Care	0.00	0.00	127.73*	0.00	0
5.180.300	Care - Fellowship	0.00	0.00	23.15*	0.00	0
5.180.390	Connect	0.00	0.00	0.00	0.00	0

Messiah Evangelical Lutheran Church - Knoxville TN
Treasurer's Report as of October 2024

Tuesday, November 5, 2024

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget	% of Annual Budget
5.180.400	Invite - Publicity	0.00	33.00	0.00	400.00	0
5.180.450	Support - Stewardship	254.97	18.00	458.27*	220.00	208
5.180.500	Worship - Worship & Music	107.07	225.00	2,008.16	2,700.00	74
5.180.550	Worship - Worship & Music - Altar Supplies	208.83	58.00	546.03	700.00	78
	Subtotal Ministry Support	\$756.96	\$366.00	\$3,630.04	\$4,395.00	83
5.190.100	Balance Budget Adjustment	0.00	0.00	12,000.00	12,000.00	100
	Subtotal General Mission & Operating Expenses	\$26,085.30	\$29,879.00	\$297,509.32	\$370,531.00	80
OWLS Ministry						
5.225.100	Parish Nurse Salary	3,708.34	3,708.00	37,083.40*	44,500.00	83
5.225.200	Parish Nurse Social Security	260.06	263.00	2,635.48*	3,159.00	83
	Parish Nurse Compensation	\$3,968.40	\$3,971.00	\$39,718.88*	\$47,659.00	83
5.227.100	Parish Nurse Pension	222.50	223.00	2,225.00	2,670.00	83
5.227.200	Parish Nurse LH&D Insurance	774.08	770.00	7,740.80*	9,241.00	84
	Parish Nurse Benefits	\$996.58	\$993.00	\$9,965.80*	\$11,911.00	84
5.230.100	Parish Nurse Auto Expense	114.57	317.00	1,748.03	3,800.00	46
5.230.300	Parish Nurse Continuing Education	(220.00)	163.00	2,007.77*	1,950.00	103
	Parish Nurse Expenses	(\$105.43)	\$480.00	\$3,755.80	\$5,750.00	65
	Subtotal Staff - OM	\$4,859.55	\$5,444.00	\$53,440.48	\$65,320.00	82
5.280.100	Fellowship Events - OM	657.21	567.00	5,044.02	6,800.00	74
5.280.200	Office Supplies - OM	0.00	20.00	68.58	240.00	29
5.280.300	Postage - OM	0.00	50.00	106.38	600.00	18
5.280.400	Medical Devices, Storage & Upkeep - OM	0.00	70.00	226.54	840.00	27
5.280.475	Middle School Program Support - OM	0.00	617.00	5,194.96	7,400.00	70
5.280.480	Building Use - OM	1,600.00	1,600.00	16,000.00	19,200.00	83
5.280.500	Publications - OM	9.63	10.00	33.65	120.00	28
5.280.600	Transportation - OM	0.00	25.00	188.00	300.00	63
5.280.700	Care Assistance	1,088.00	1,182.00	16,926.47*	14,180.00	119
	Subtotal OWLs Ministry Support	\$3,354.84	\$4,141.00	\$43,788.60*	\$49,680.00	88
	Owls Ministry	\$8,214.39	\$9,585.00	\$97,229.08	\$115,000.00	85
Designated Funds Expense						
5.300.100	Sharon Olson Fund Expense	0.00		5,669.26		
5.305.100	Balance Budget Expense	1,000.00		(2,000.00)		
5.510.100	Altar Flowers Expense	45.00		1,631.77		
5.513.200	Building Maintenance Fund Expense	0.00		3,270.00		
5.514.100	BAM Expense	0.00		114.69		

Messiah Evangelical Lutheran Church - Knoxville TN
 Treasurer's Report as of October 2024

Tuesday, November 5, 2024

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Annual Budget
5.517.100	Children and Youth Faith Formation Expense	974.46		2,800.02	
5.519.100	Columbarium Exp	0.00		84.85	
5.521.100	CareCuts Expense	0.00		797.00	
5.540.100	Creekmore Music Endowment Expense	800.00		3,064.95	
5.550.100	ELCA Domestic Disaster Relief Expense	100.00		201.00	
5.576.100	Hot Water Heater Fund Expense	0.00		22,055.00	
5.591.100	Guatemalan Mission Expense	0.00		278.00	
5.655.100	Lutheridge Camp Expense	0.00		1,881.50	
5.670.100	Memorial/Honorarium Gifts Expense	0.00		1,681.33	
5.680.100	Mena Eckerd Endowment Fund Expense	0.00		3,600.00	
5.780.100	Staff Gifts Expense	0.00		3,022.71	
5.812.100	VBS Registration Expense	0.00		2,578.26	
5.837.100	WELCA Eggs for CareCuts Expense	69.91		444.09	
5.840.100	World Hunger Expense	0.00		199.99	
	Subtotal Designated Funds Expense	\$2,989.37		\$51,374.42	
	Total Expenses	\$37,289.06	\$39,464.00	\$446,112.82	\$485,531.00
	Difference	(\$10,065.87)	(\$4.00)	\$29,655.10	(\$12,000.00)

* = Income/Expense exceeds amount budgeted to date



CORNERS OF YOUR FIELD



*"I needed clothes, and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me."
(Matthew 25:36)*

"The King will reply, 'Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'" (Matthew 25:40)

Dear **Kristin**,

As we enter the season of Thanksgiving, we reflect on the blessings we've received and the incredible impact **Messiah Lutheran Church** has on those in need. At KARM, we hold Matthew 25:36 & 40 close to our hearts, believing in the importance of clothing and caring for "the least of these." Through our Coats for the Cold campaign, we provide more than warmth—offering dignity and respect as those in need shop for a coat of their choosing. For those who come to the mission, we also provide compassion, a meal, a bed, and a prayer, reflecting the love of Christ in all we do.

As we focus on gratitude this season, we are especially thankful for your continued partnership. Your generosity helps us extend love and care to those struggling and those we have yet to meet. With your support, we provide not just for physical needs, but we have the privilege of warming souls.

Gift Cards to Share

This month, we are excited to share that, thanks to your members' generous giving, you will be receiving gift cards valued at **\$140.00**. These gift cards are based on the **42** donations received at KARM Stores during the third quarter of 2024, and they provide you with the opportunity to impact your local community where it's most needed.

As we prepare for the final quarter of the year, we look forward to continuing this important work together. By partnering with KARM Stores, whether through donating time or items, you are helping to change lives—one person at a time. We invite you to join us in this mission of serving others as we move into the colder months and focus on meeting the needs of our neighbors in the community.

Wishing you a season full of blessings, gratitude, and the joy of knowing the difference you are making in the lives of so many.

Sincerely,



Evan Crass and Cory Carmichael
Knox Area Rescue Ministries & KARM Stores



CORNERS OF YOUR FIELD



Dear Kristin,

Back-to-school season is so exciting as students anticipate new experiences and parents see their kids embarking on a new chapter. We see many back-to-school shoppers this time of year, and it's so heartwarming when we get to see your members coming in with their Corners of Your Field gift cards. We know that this program is helping the local community by providing an opportunity for families to choose their own supplies, outfits, and other amazing thrift finds, who may otherwise have to go without. Your partnership makes this possible.

Through donations from those associated with Messiah Lutheran Church, we have included **\$150.00** so you can make an impact where it is most needed in your community. These resources are based on the **44** in donations received at KARM Stores during the second quarter of 2024.



Looking Ahead-

Your next gift card delivery will be at our **Corners of Your Field Partner Breakfast on October 31st**, or shortly thereafter if you are unable to attend. This means that the gift cards will be available at the height of Christmas shopping season. That makes this quarter, July 1st - Sept 30th, essential to being able to provide gift cards to your members who need it the most. Now is the time to encourage your members and supporters to donate to and volunteer at KARM Stores to help you get even more gift cards to make this holiday season magical. We have digital assets available for your church bulletin, newsletter, social media, slideshow, etc. to make sure your members and supporters know how to get involved.

Additionally, please save the date for our upcoming Corners of Your Field Partner Appreciation Breakfast on October 31st. More information will be shared soon.

Thank you for your continued partnership and support!

Sincerely,



Evan Crass and Cory Carmichael
Knox Area Rescue Ministries & KARM Stores

cc: Council - FYI
with updated fee

APPENDIX F: Building Use Agreement

This form is to be completed by the responsible person of any non-worship or non-ministry event that takes place in the MLC building and must be on file at least one week prior to the start date of the event. Check area/room availability with the Administrative Assistant/Building Use Coordinator prior to completing this form. The signed original will be kept on file in the church office; a copy will be provided to the responsible person upon request as confirmation of building reservation.

Your date is not firm until deposit and agreement are on file.

Building User Information

Name of Event: EGA Groups: Quarterly Board & Chapter mtgs, monthly Interest Groups, GCCs, 3 2-day classes

Sponsoring Organization: Embroiderer's Guild, Knoxville Chapter

Purpose of Gathering: Stitching groups, business meetings, and classes

Date(s) of Use: Various - to be coordinated with Admin Asst Anticipated number in attendance: 5-60

Time of Event (beginning & end times): various Anticipated time of set up: n/a

Area/Room(s) to be used: Conference Room & Fellowship Hall depending on size of group

Name & Position of Responsible Person: Muffett Grubb, 2025 President

Address: 918 Altamont Way, Knoxville Tn 37923

Primary Phone Contact: 865.207.0599 Secondary Phone Contact: _____

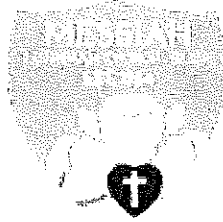
Email: muffettj@gmail.com

Agreement

- I/we have read the Building Use Policy and Building Use Expectations and agree to abide by all rules and expectations set forth therein.
- I/we agree to pay Messiah Lutheran Church the amount of \$1,400.00 for the use of the church facilities as detailed above.
- I/we agree that all fees and deposits will reach Messiah Lutheran Church at 6900 Kingston Pike, Knoxville, TN 37919, one week in advance of the use start date. If donations are not paid and cleared before the use start date, permission for the use of Messiah Lutheran Church facilities may be revoked.
- I/we agree to abide by the expectations spelled out in this document and to complete the Departure Check List(s) and Church Key Agreement (if applicable). Messiah Lutheran Church agrees to provide the church facilities as they are. (MLC does not provide set up or cleaning.) Fees will defray costs for air conditioning/heating, water, bathroom facilities, janitorial service, and electricity.
- I/we agree to return used space to the configuration and condition in which we found it.
- I/we agree to hold Messiah Lutheran Church, congregational members, Congregation Council, and church employees harmless and free of any claims of liability which may result from any injury or loss of property.
- I/we agree to accept full responsibility for any such claims from persons in attendance of this event. I/we agree to be liable for any damages or incident which may occur in connection with this event.

Signed: [Signature] Date: 11-6-24

Approved: [Signature] Date: 11-6-24



DISCIPLE COMMITTEE MINUTES

Tuesday, October 22, 2024

Committee Members Present: Pastor Mark Cerniglia, Jenny Adams, Laura Henrik, Angela Kronau, Mary Williamson, Michele Wilson

Committee Members Absent: Meeting held: In Person via Zoom

Christmas Eve Service

Jenny will be out of town for this service, so she is going to ask Rachel Rushworth-Hollander to lead the children in their portion of the worship.

Children's Sunday School

- Computers were purchased using our designated fund for Destinee and Ornella Lwanga for approximately \$800..
- The committee asked Michele to purchase two additional computers to be used for Sunday School. Michele will complete prior to the next meeting and submit the PO to Doug Mason.
- On Sunday, October 27th, there won't be children's Sunday School The kids will attend the Stewardship | Reformation Luncheon.
- Orange Curriculum - Michele shared that she is having a hard time sending the weekly emails to parents. Jenny Adams will assist!
- Confirmation classes have begun. The Disciple Committee paid for the Bibles each child received. They meet in the upstairs conference room. Mastor Mark will visit with the Ciociari family in their home to see if Evan and Sophia are interested in participating.

Adult Learning Hour

- The content so far this year has been great!
- Beth Ford will plan the content for January 2025 to May 2025.
- This may include several guest speakers.

Youth Group

- The October session met at Messiah. Council should plan on meeting in another space than the Fellowship Hall.

Parent's Night Out

- Did not meet in October, but will meet again on Friday, November 22nd.

Theology Pub

The next Theology Pub will be on Friday, November 22 at Abridged Beer Company.. Michele Wilson is the administrative facilitator (securing the location, date, collecting RSVPs, etc.) Pastor Mark will lead the theological discussion at each event.

ACTION ITEMS FOR COUNCIL

N/A

Next Meeting: *Tuesday, November 19 6:15 pm via Zoom*

Minutes submitted by: Michele Wilson

Serve Minutes

Monday, October 28, 2024 @6:30

The meeting was called to order at 6:33.

The budget for the last year was discussed along with discussion as to whether any changes needed to be made for the coming year. It was decided that the budget was adequate for the coming year. Highways and Byways and Volunteer Ministries were dropped from the SERVE list of ministries, and any funds that may have gone to these groups will be re-directed to agencies that Messiah currently supports. Connie has contacted Steve Hess to see if we, in fact, have been financially supporting these two organizations.

Michele Wilson is at a Justice Knox meeting and will share with the SERVE committee anything that we need to know about this meeting.

The SERVE committee will ask to partner with the Discipleship Committee to host the Birthday Party for Jesus. Tentative date is Sunday, December 15. The congregations will be asked to donate clothing items for Care Cuts. Members will wrap and label these items to be delivered to Care Cuts.

The Community Action Council has reached out to Messiah to help provide gift bags for senior citizens in the senior citizen housing in Knoxville. The committee voted to sponsor this as the November giving activity for the church. A list of needed items will be provided to the congregation and members of the SERVE committee will fill the bags to be taken to CAC on December 2.

Becky Breeden reported that the house meeting for Messiah for Justice Knox was held on Oct. 19. Michele Wilson is on the board of Justice Knox.

Martha MacCabe reported that Love's Kitchen can always use more volunteers. Many donations are made to Love's Kitchen from various businesses, and the chef there is able to use whatever is donated to provide meals. Love's Kitchen is in need of a new professional can opener. Martha is going to check into that to see if this is something that Messiah can help with.

Cristall Mount reported that there is a new director on the board of Care Cuts. Messiah's egg donation to Care Cuts is going well. Since the number of eggs has been reduced to 20 dozen, typically only 4-5 people are needed each time we do the eggs.

Sharon Sweeney reported that Tyson House is revising its by-laws. Sharon asked if Messiah could provide the meal for Tyson House on December 8. Chili will be the main dish, and she will have a sign-up sheet on the bulletin board for members to donate food items for that night.

The meeting was adjourned at 7:13.

The next SERVE meeting will be January 27, 2025 at 6:30 pm via zoom

Messiah Lutheran Church
BADENHOP FUND STEERING COMMITTEE MINUTES
November 11, 2024

ATTENDING

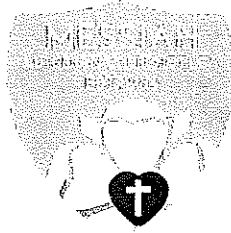
Becky BREEDEN, Pastor Mark CERNIGLIA, Mike DRISKILL, *Parish Nurse* Mary Sophia HAWKS, *Treasurer* Steve HESS, Martha MACCABE, *Chair* Mary Ellen WHITSON (Absent: Doris FEATHERSTON)

COUNCIL ACTION REQUIRED: Approval of annual budget

MEETING MINUTES

1. Mary Sophia (MSH) opened the October meeting of the Badenhop Fund Steering Committee (BFC) at 3:02 PM with prayer.
2. Steve reviewed BFC's current finances:
 1. The October financial notes were emailed earlier this week, and BFC's proposed 2025 budget this morning.
 2. Steve noted finances are generally on track. The year is 83% complete.
3. BFC Messiah member caregiving:
 1. One member's medical insurance payment that we help with is up to date.
 2. Another member will move to assisted living soon and may require help with moving expenses. We will review for possible assistance.
 3. MSH will contact another relatively new member to see if there are any financial needs.
4. BFC community caregiving:
 1. No new items this month, in view of individual help currently being given.
5. "Neighbor in need" update (by Martha):
 1. She has received medical bills she does not understand - hospital visit, other treatments. Martha will forward copies to MSH for BFC to pay.
6. Review of 2025 proposed budget:
 1. Will move a small amount of monthly budget from office supplies to help pay for OWLS meal.
 2. Reduction in middle school youth funding from 2024 is due to no longer having a Youth Minister. The remaining amount is similar to years prior to 2024.
 3. Mary Ellen moved to approve the proposed 2025 budget. Seconded and passed with one abstention.
7. MSH adjourned the meeting at 3:33 PM.

NEXT MEETING: 2:00 PM, Tuesday, December 10, 2024 - via Zoom.



_____Property_____ **COMMITTEE MINUTES**

Day/Date of Meeting

Committee members present: N/A

Committee members absent: N/A

Guests present: N/A

Meeting held: In Person via Zoom

OLD BUSINESS

1. Need to install parts to repair bad Gas stove pilots
2. Evaluating other options to complete the exterior metal surface repainting work at a lower cost – Likely with volunteers. Front Steel Posts prepped and painted during God's Work Our Hands Day. Will review over time. Planning another work Day for Saturday October 26th. Work Day did not happen – No UT Student Volunteers. Will try again in Spring of 2025.
3. Converting existing Fluorescent Lighting to LED. LED Lamps have been ordered – Lamps have arrived and are currently stored at Messiah. Need to develop a team and plan to execute install of lamps.
5. Ed Wing Women's Room Handicapped toilet repaired. Leak in Ed Wing Men's Handicapped Toilet Discovered. Plumber called back to resolve - another \$1200 Repair – Completed.
6. Mary Philips has suggested adding a microphone or two in the Sanctuary so that the Hand Bells can be heard better when streaming the Service – Met With AVCO, Local AV Company – Quoted \$3600 to Relocate two Existing Hanging Microphones, add better monitors in the choir loft and tweak the programming on the Sanctuary digital Sound Board. Need to identify funds to accomplish.
7. United Elevator established as our Elevator Maintenance Contractor. Called UES to report an issue – Tech arrived same day as called and resolved the issue. Quarterly Inspection of elevator completed the next day – No invoices received to date.
8. Tree & Brush removal – Two Proposals received to deal with trees damaged by recent storms, and the overgrowth of the Fourth Creek Drainage on east side of Messiah. Discussed with Steve Hess – Agreed to handle removal of Shed Tree & Storm damage cleanup to be completed this calendar year. Fourth Creek Ditch clearing to be postponed until next financial year.

ACTION ITEMS FOR COUNCIL

Next Meeting: *TBD*

Minutes submitted by: Jonathan Driskill, Committee Chair

PROTECTING
THE GREATER
GOOD



November 1, 2024

JONATHAN DRISKILL
MESSIAH EVANGELICAL LUTHERAN
CHURCH OF KNOXVILLE
6900 KINGSTON PIKE
KNOXVILLE TN 37919-5702

RE: Account No. 0040716
Reference No. 1047173

Technical Insurance Services (TIS), on behalf of Church Mutual Insurance Company, S.I., completed an onsite risk control visit of your facility on October 25, 2024. The purpose of this visit was to identify ways to help you to reduce risk at your organization. Thank you for your cooperation and participation.

During the visit, the representative from Technical Insurance Services (TIS) noted opportunities to reduce risk to your people and/or property(ies). These opportunities have been documented in the enclosed recommendation worksheet.

Please review the enclosed recommendations and take action to protect your people and/or property(ies).
A reply with your intended actions should be returned to Church Mutual within 90 days.

Church Mutual offers a variety of free safety materials on our Safety Resources website, <https://www.churchmutual.com/98/Safety-Resources>, that can help you address these and many other safety concerns.

If you have questions about the assessment results or recommendations, please call us at 800-554-2642, Extension 5213. If you prefer, we can also be reached at riskconsulting@churchmutual.com.

Sincerely,
Risk Control Team
riskconsulting@churchmutual.com

Recommendations are purely advisory and intended to assist with risk control and safety procedures. Observations and recommendations are based on practices and conditions observed and information made available at the time of the inspection and do not imply or guarantee full compliance with local, state, or federal regulations that may be applicable to such practices and conditions. These reports do not signify or imply that hazards do not exist.

PROTECTING
THE GREATER
GOOD



Account No. 0040716
Reference No. 1047173
Visit Date: October 25, 2024

Moderate

2024-11-01

Prepare an emergency kit(s) for use in the event of a freeze and/or power loss including items such as, but not limited to, the following: Batteries, flashlights, first aid supplies, blankets, water, nonperishable foods, weather radio, and backup power source/generator.

Target Completion Date: January 30, 2025

Status:

Recommendations are purely advisory and intended to assist with risk control and safety procedures. Observations and recommendations are based on practices and conditions observed and information made available at the time of the inspection and do not imply or guarantee full compliance with local, state, or federal regulations that may be applicable to such practices and conditions. These reports do not signify or imply that hazards do not exist.

Moderate

2024-11-02

It is essential to plan for the possibility of freezing weather and winter storms. As such, create a winter storm and freeze preparedness plan for your organization. Visit the following sites for our Winter Storm & Freeze Preparedness Plan and Freeze Survey.

<https://cmgroup.widen.net/s/dnbxxp8wvk/winter-storm--freeze-preparedness-plan-rc-cm0653-2023-09>
<https://cmgroup.widen.net/s/lwrdlktwc/freeze-survey-cmcp-s-03-07-23>

Complete and submit the Winter Storm & Freeze Preparedness Plan and Freeze Survey to riskconsulting@churchmutual.com and customerservice@churchmutual.com.

Target Completion Date: January 30, 2025

Status:

Recommendations are purely advisory and intended to assist with risk control and safety procedures. Observations and recommendations are based on practices and conditions observed and information made available at the time of the inspection and do not imply or guarantee full compliance with local, state, or federal regulations that may be applicable to such practices and conditions. These reports do not signify or imply that hazards do not exist.

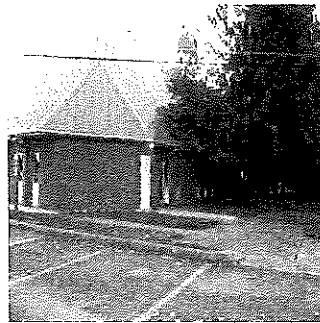
Moderate

2024-11-03

Cut tree branches that are close to or overhanging the building to prevent damage to the roof overhang or siding.

Target Completion Date: January 30, 2025

Status:



Recommendations are purely advisory and intended to assist with risk control and safety procedures. Observations and recommendations are based on practices and conditions observed and information made available at the time of the inspection and do not imply or guarantee full compliance with local, state, or federal regulations that may be applicable to such practices and conditions. These reports do not signify or imply that hazards do not exist.

Moderate

2024-11-04

Remove all combustibles stored within 3' of utilities such as furnaces, hot waters heaters, and electrical panels. Consider adding tape to the floor to have a visual queue and inspecting areas on a regular basis to ensure that these areas don't become a fire risk.

Target Completion Date: January 30, 2025

Status:



Recommendations are purely advisory and intended to assist with risk control and safety procedures. Observations and recommendations are based on practices and conditions observed and information made available at the time of the inspection and do not imply or guarantee full compliance with local, state, or federal regulations that may be applicable to such practices and conditions. These reports do not signify or imply that hazards do not exist.

Worksheet Completed By: _____

Title: _____ Date: _____

Please complete, sign, and date this form. You may return the form, in order of preference, to:

1. Risk Control Team
RiskConsulting@churchmutual.com
2. Church Mutual Insurance Company, S.I.
Risk Control
PO Box 357
Merrill, WI 54452-0357

Recommendations are purely advisory and intended to assist with risk control and safety procedures. Observations and recommendations are based on practices and conditions observed and information made available at the time of the inspection and do not imply or guarantee full compliance with local, state, or federal regulations that may be applicable to such practices and conditions. These reports do not signify or imply that hazards do not exist.

Pastor Mark's Report to the Council

November 17, 2024

The Call Committee has received names of potential new Pastors and has completed an initial round of interviews. If an appropriate candidate surfaces, they could potentially be in place around the beginning of Lent. Ash Wednesday is March 5 this year. At present, my one-year contract will be completed on January 19. I have one Sunday vacation day scheduled for December 29, and will have one remaining Sunday vacation day remaining. Therefore, we may need to extend my contract through the end of February, with that fourth week of vacation attached to the end. The apartment landlord requires a 30-day notice, which we could give him at the end of January, once we are certain of the new Pastor's Call. We should have a good sense of this by the December Council meeting.

Bishop Kevin Strickland had a Zoom meeting with the Interim Pastors of the Southeastern Synod on October 29. His 6-year term ends in 2025, but he has expressed his willingness to serve an additional term if the Synod so chooses at the next Synod Assembly.

I have been pleased by the resurgence of Theology Pub, as well as the support for it being provided by Parents' Night Out. I have also enjoyed developing a program of confirmation instruction and preparation that I hope will be easy for the new Pastor to step into.

Armand Wood gave a significant monetary gift to Messiah in honor of his wife Christi. He did not put restrictions on those funds. However, he did indicate that he did not want them to lie dormant in a memorial fund. He made one suggestion that they could be used to help install new niches in the columbarium. The columbarium committee has met and is discussing the possibility of adding new niches on the north wall.

Plans are well under way for the Advent and Christmas seasons. As I mentioned, I will take a vacation week from December 26 to January 3. Pastor Jack Wilder is planning to fill in for me on December 29.

Respectfully submitted,
~Pastor Mark Cerniglia

Report to Council

October 13, 2024 – November 17, 2024

Mary Phillips, Director of Music

We had special music in the services as follows:

October 13 – Prelude by flute duet: Jenny Adams and Debbie Roser.

October 18 – Service of Wholeness

October 20 – the choir sang for the service

October 27 – Reformation Sunday – bells, choir, brass quartet, Evan Ciorciari on trombone with the Brass Quartet

November 3 – All Saints Day – the choir sang; and the choir sang for the funeral of Christi Wood

November 10 – the Flute Choir played for the first time since our organization.

November 17 – Choir anthem with flute and organ accompaniment

Choir Practice and Bell Rehearsals:

The adult choir and bells are meeting weekly.

We had our monthly optional choir rehearsal on Saturday, November 2.

Flute Choir:

The flute choir practiced on November 3 and played for the first time on November 10. We are still looking for a flute to borrow or rent for an additional member who would like to join us.

Other Activities:

Working on music for choir, vocal duets, flute choir, trombone, oboe, viola and violin for Advent and Christmas music.

Chris Cagle from Knox County schools met with us and we now have an estimate from AVCO for moving some microphones, adding some monitors and working with our equipment in new ways to improve the online experience for our viewers on Sunday mornings. We have our estimate and our ad hoc committee is meeting to determine the next step.

Rehearsals with instrumentalists and cantors for services.

Bell festival music has been purchased and being prepared in bell choir rehearsals. The festival is April 4-5, 2025 at Grace Lutheran Church in Knoxville.

Blue Christmas Zoom meeting on October 21.

Brass rehearsal on October 26 for Reformation Sunday.

I have been meeting with Peter Van Eenam who retired from Westminster Presbyterian after 42 years of service. He has agreed to share his many ideas for choral excellence and music software with me.

Plans are underway for the Wednesday evening Advent Services in December.

Rachel McCormick has agreed to play flute at the Blue Christmas Service on December 21.